



ARCHERFIELD AIRPORT CORPORATION

Community Aviation Consultation Group (CACG) Meeting

Minutes

Meeting Date: 2 November 2016

Location: Acacia Ridge and Districts Community Centre

Time: 4pm

Attendees: Jan Taylor (JT), Chair
 Heather Mattes (HM), General Manager AAC
 Sheryl de Bruyn (SDB), Aviation Planning and Policy Manager AAC
 Helen Gannon (HG), Dept. Infrastructure and Regional Development
 Kerry Reeves (KR), AAC Media Liaison
 Robert Tompkins (RT), Resident
 Lynne Ball (LB), Neighbourhood Watch, Oxley Ridge
 Bordan Blahy (BB), Resident
 Maria Giarola (MG), Neighbourhood Watch, Oxley Ridge
 Ian Tait, (IT), Aviation Insurance Brokers
 Neil Hall (NH), Airservices Australia
 George Lane (GL), Airservices Australia
 Robert Imrie (RI), Brisbane City Council

Apologies: Cr Milton Dick
 Cr Nicole Johnston
 Cr Steve Griffiths
 Cr Charles Strunk
 Lucas Tisdall
 Peta Harwood
 Ron Brent
 Tim Ryley
 Warren Fields

ITEM		WHO	ACTION
1.0	Open and Apologies		
1.1	Open and Introduction Opened meeting at 4pm and welcomed everyone. JT noted the CACG Chairs Forum she attended and implemented two new rules: 1. Mobile phones to be turned off/silent. 2. Any questions must go through JT to avoid confusion and keep consistency.	JT	
1.2	Apologies Apologies received and are recorded above.	JT	



1.3	For Noting NH gave the Airservices update immediately after item 1.2.		
2.0	Confirmation of Previous Minutes		
2.1	Confirmation of Previous Minutes BB noted that he was never updated in relation to the letter sent from Ray Perry (RP), the previous chair, to Airservices. HM advised that it was received and that there was no response. BB requested that the letter be resubmitted requesting a definitive answer. LB suggested that Oxley be added to the Fly Neighbourly program.	JT	JT and HM to re-issue letter to Airservices.
3.0	Business Arising		
3.1	Business Arising There was no business arising to be addressed.	JT	
4.0	Correspondence Received		
4.1	Noise Complaint Correspondence No correspondence received.	HM	
5.0	Airservices Update		
5.1	General Update NH gave an overall update relating to complainant data, issues and quarterly reports.	NH	AAC to attach Air Services presentation to the minutes when circulated.
5.2	New Operating Model NH explained the new Airservices operating model advising that it is more customer focused however the commitment to noise management remains the same.	NH	
5.3	Airservices Noise Complaint Process BB mentioned that some members of the community do not like to complain to Airservices so they direct their complaints to BB to pass on however due to the Airservices recording system it is only recorded as one complaint from BB. NH noted that CACG meetings are the ideal method of communication relating to noise management between all departments. NH explained that it is difficult to provide a noise complaint service to the community that works for all.	NH	
6.0	Archerfield Airport Update		
6.1	Brisbane Open House HM briefly spoke about the Brisbane Open House (BOH) that Archerfield Airport was recently a part of. The BOH at Archerfield was a great success and included a band, LifeFlight fundraising, airside bus tours and many more features that were largely popular throughout the community members that visited Archerfield.	HM	
6.2	Fly Neighbourly HM advised that through the consultation with pilots, operators and training organisations at	HM	



	Archerfield, they have all agreed to add the program into their curriculum and maintain awareness of the noise sensitive areas. HM also explained that there will be a new updated program coming in 2017 that AAC will run past the community. It was noted that Oxley and the Canossa Hospital are to be added.		
6.3	Airport Safety Week It was noted that the Airport Safety Week (17 Oct 2016 – 21 Oct 2016) was a success.		
7.0	Master Plan Presentation		
7.1	Master Plan HM presented the Preliminary Draft Master Plan (PDMP) that has recently gone to public consultation to everyone outlining the minor changes and alterations that have been implemented. It was noted that the PDMP will be submitted to the Minister in May 2017.	HM	AAC to circulate link to PDMP with minutes.
8.0	Department Update		
8.1	Department Update HG gave a brief, informative overview of the current department status. It was noted that there have been no ministerial changes. HG mentioned that the industry sector as a whole is trying to reduce their carbon footprint and attempting to keep greenhouse gas emissions at a reasonable level.	HG	
9.0	Other Business		
9.1	Other Business No other business discussed.	JT	
10.0	Next Meeting, 2017 dates & closure		
10.1	2017 CACG Dates - Wed 15 Mar 2017 - Wed 26 July 2017 - Wed 15 Nov 2017	JT	
10.2	Closure The meeting was closed at 5.55pm.	JT	