



ARCHERFIELD AIRPORT CORPORATION

Community Aviation Consultation Group (CACG) Meeting

Draft Minutes

Meeting Date:	4 November 2015
Location:	Acacia Ridge and Districts Community Centre
Time:	4.00pm
Attendees:	Jan Taylor (JT), CACG Chair Heather Mattes (HM), General Manager AAC Sheryl de Bruyn (SDB), Aviation Planning and Policy Manager AAC George Lane (GL), Air Services Australia, Archerfield Control Tower Kylie Hobday (KH), Air Services Australia John Maxwell (JM), Dept. Infrastructure and Regional Development Peta Harwood (PH), Brisbane City Council Robert Dalziel (RD), Resident Adam Roy (AR), Royal Qld Aero Club/Airline Academy of Australia Kerry Reeves (KR), Journalist AAC Lynne Ball (LB), Oxley Ridge Neighbourhood Watch Maria Giarola (MG), Oxley Ridge Neighbourhood Watch Ian Tait (IT), Aviation Insurance Bordan Blahy (BB), Resident
Apologies:	Ron Brent Helen Gannon Cr Milton Dick Steve Huang Greg Beer Cr Nicole Johnston Tim Ryley Peter Russo

ITEM		ACTION
1.0	Introducing New Chair	
1.1	Introduction HM opened the meeting at 4.00pm and thanked all for coming. HM introduced the new CACG Chair (Jan Taylor). HM confirmed resignation of Ray Perry due to illness.	
2.0	Welcome and Apologies	
2.1	Welcome JT welcomed everyone and briefly introduced herself.	
2.2	Apologies	



	Apologies received and recorded above.	
3.0	Minutes of Previous Meeting	
3.1	Confirmation JT confirmed the acceptance of the previous minutes in the absence of any objections.	
4.0	Business Arising	
4.1	Webtrack Webtrack currently applies to 6 Brisbane and Gold Coast airports in the Brisbane Basin. KH advised that Webtrack is constantly evolving and will eventually make its way to Secondary Airports.	
4.2	Temporary Noise Monitoring BB queried the placement of the temporary noise monitoring locations. LB commented that there is room for improvement in relation to the noise monitoring location.	KH reassured him that they are placed where they are for multiple reasons such as security and they have to be 500 m away from a major highway.
4.3	RNAV BB advised that he has had no reply to any letters that he has sent in relation to RNAV.	KH to investigate.
5.0	Correspondence Received	
5.1	Noise Complaint – Graham Perrett HM noted that a noise complaint was received from a local resident about aircraft noise.	HM investigated the complaint and responded to the resident. HM informed the aviation organisation responsible for this particular noise of the neighbouring suburbs and residents.
5.2	Ray Perry Resignation HM mentioned RP's resignation and advised all attendees of his thanks.	
5.3	Oxley Resident HM spoke about a resident that she visited in Oxley who had some issues with noise and low flying aircraft.	HM met with the resident and conversed with her. A visit to the Archerfield Control Tower was organised for the resident to see the aircraft operations from a different perspective.
6.0	Airservices Update	
6.1	Noise Complaint Data KH spoke about the data that has been collected by Air Services in relation to noise complaints. The complaint total has decreased. The highest amount of complaints is coming from the Oxley region and more so during emergency helicopter operational times.	



	<p>BB clarified that if one person complains multiple times then it is recorded as one complaint.</p> <p>KH explained the Noise Complaints Management System is getting an upgrade by the end of that week.</p>	
6.2	<p>Impacts of Aviation Noise</p> <p>KH advised all attendees of a paper on the impact of aviation noise and said that she will circulate the link. It was noted that the paper was created using case studies from around the world.</p>	
6.3	<p>Air Services Australia Annual Report</p> <p>KH mentioned that she will let AAC know when the report is available and will send out the links.</p>	KH to send out link.
7.0	Airport Update	
7.1	<p>Brisbane Open House</p> <p>HM spoke about the terminal upgrade leading up to BOH. The BOH was a success and the airport had up to 700 visitors on the day.</p>	
7.2	<p>Transition Estate</p> <p>The research for the Boundary Road intersection is complete and the design is planned to add turning lanes in and out of Transition and work is planned to commence in 2016.</p>	
7.3	<p>Fly Neighbourly Program</p> <p>Official introduction and launch of the new <i>Fly Neighbourly Program</i>. Positive feedback was given.</p>	To be distributed to airport and local community.
8.0	RQAC Presentation	
8.1	<p>Presented by Adam Roy</p> <p>AR gave the presentation on Royal Queensland Aero Club/Airline Academy of Australia (RQAC/AAA). AR spoke about its high quality training and that it is offered at a low cost. RQAC/AAA has 280 members, has experience in providing Royal Charter and have major training operations based at Archerfield. Many of RQAC/AAA's future goals and other company aspects were spoken about also. Positive feedback was given.</p>	
9.0	Department Update	
9.1	<p>National Airports Safeguarding Advisory Group</p> <p>JM explained that within the National Airports Safeguarding Advisory Group (NASAG) there are 6 guidelines and 2 more are to be added.</p>	
9.2	<p>Aircraft Noise Guidance Paper</p> <p>JM explained that this paper on aircraft noise covers a variety of aircraft noise topics. It is a good publication describing aircraft noise. The paper can be found online on the Australian Government website.</p>	
9.3	Master Plans and Major Development Plans (MDP)	



	The five-year cycle has been examined and a paper was released earlier in the year which has received a range of comments. There could possibly be an increase in the five-year cycle.	
9.4	Presentation – Airport Consultation Community consultation and stakeholder engagement were spoken about and statistics on these topics were shown including attendance levels and results of online surveys etc. Graphs on stakeholder views and opinions on the obligation of consultation groups were shown.	
10.0	Other Business	
10.1	No Other Business There was no other business to address.	
11.0	Next Meeting	
11.1	Next meeting – 16 March 2016.	
12.0	Meeting Closure	
12.1	Meeting closed by JT at 6.00pm.	