

## VEHICLE PARKING POLICY

**By using the Airport you agree to be bound by the terms of this document. All airport users, tenants and owners and operators of the aircraft at the airport should read this document.**

### 1. References

Airports Act 1996  
Airports (Control of On-Airport Activities) Regulations 1997  
Airports Regulations 1997  
Aviation Transport Security Act 2004  
Aviation Transport Security Regulations 2005

### 2. Definitions

AAC: means Archerfield Airport Corporation

### 3. Aim

To Provide guidance and direction on the parking of motor vehicles at Archerfield Airport.

### 4. Introduction

Archerfield Airport Corporation provides motor vehicle parking around the airport for the use of tenants and airport visitors. There is often a high demand for motor vehicle parking requiring AAC to impose parking restrictions to ensure best use of the available car parks.

### 5. Parking Guidelines

Motor vehicles may only be parked in any of the defined parking bays located throughout the Airport.

Vehicles must not be parked on the grass or any other location that causes damage to the environment, inconvenience or hazard to any airport users and tenants.

The following types of parking are available at Archerfield Airport:

- Short term parking in common user areas for up to a maximum period of 12 hours for which a fee may be charged.

- Long term parking in common user areas for parking of motor vehicles for greater than a 12-hour period for which a fee is charged.
- Dedicated parking bays allocated to a tenant, for which a fee is charged.

### 5.1 Short term Car Parking

Designated short term car parks are located throughout the airport and are allocated for general use by tenants and visitors.

The maximum period a motor vehicle may be parked in a short term car park is 12 hours. Enforcement action may be taken against owners who park their vehicle in a short term car park for longer than 12 hours.

The common user car park at the rear of the Terminal building is a short term parking area.

Short term car parks are sealed and, in some places, floodlit. However, intending users of short term car parks should be aware that they are not a secure car park. Users do so at their own risk.

### 5.2 Long Term Car Parking

A sixty space car park has been developed adjoining the Airline Academy of Australia for the convenience of fly-away airport users whose absence is longer than the twelve hour maximum for short term car parks. The car park operates on an honour system.

Users of the long term car park are to register with AAC within 72 hours of arrival. A flat rate per day will apply. Vehicles larger than motor cars may be accepted by prior arrangement. However, AAC reserves the right to impose access restrictions, or to alter the daily rate for larger vehicles. AAC also reserves the right to prioritise access if demand exceeds supply.

The long term car park is sealed and floodlit. However, intending users of the long term car park should be aware that it is not a secure car park. Users do so at their own risk.

### 5.3 Dedicated Car Bays

Tenants may apply for lease of dedicated car parking bays. Limits will be imposed on the number of dedicated car parking bays available to ensure adequate short term car parking is available for all Airport users and tenants.

Fees and charges will apply to the lease of dedicated car parking bays.

Once allocated, management of the dedicated car parking bays and policing of their correct use, will be the responsibility of the Lessee.

#### 5.4 Incorrectly Parked Motor Vehicles

Motor vehicles that are incorrectly parked, or causing a hazard or inconvenience, or exceeding parking time limits will be removed. The following procedure will be followed in regard to the removal of incorrectly parked motor vehicles:

- A warning will be issued to the owner of an incorrectly parked vehicle along with a direction to remove the offending vehicle and park it correctly.
- If the vehicle is not moved within a reasonable period, AAC will have the vehicle removed at the owner's expense.
- The vehicle will be removed by an authorised Towing company to the Towing Company's premises. The owner of the vehicle is responsible for any towing and storage charges. AAC accepts no responsibility for any costs, damage or inconvenience caused by the removal of the incorrectly parked vehicle.

#### 5.5 Signage

Appropriate signage will be placed around the airport designating the status of car parks and warning of consequences of incorrect parking of motor vehicles.

#### 5.6 Fees and Charges

The following fees and charges apply for parking at Archerfield Airport:

- Short Term Parking – unallocated parking bays: no charge but a 12 hour limit
- Long term Car Parking - per day Fees and Charges may change.  
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#### 6. Further information

For further information or any clarification of this policy, contact the AAC Operations Technical Officer.

#### 7. Authority

This policy notice has been approved by the General Manger AAC.