

## CONTROLLED ACTIVITY ASSESSMENT

### AIRPORTS ACT 1996 & AIRPORTS (PROTECTION OF AIRSPACE) REGULATIONS 1996

Obstructions in the vicinity of an airport have the potential to create air safety hazards and to seriously limit the airport's operations. The Airports Act 1996 defines any activity resulting in an intrusion into an airport's protected airspace to be a "controlled activity", and requires that controlled activities cannot be carried out without approval. Carrying out a controlled activity without approval is an offence under Section 183 of the Airports Act 1996. Further information is available on the Department of Infrastructure & Transport's website.

<https://www.infrastructure.gov.au/aviation/safety/protection/index.aspx>

1. The proponent, developer or crane operator must complete this application form for any operation with the potential to affect the airport's protected airspace. The Regulations on controlled activity differentiate between temporary and permanent intrusion into the OLS.
2. For temporary activities, **short-term** (less than 3 months) intrusions may be approved/refused by AAC after consultation with CASA and Airservices AND **long-term** (more than 3 months) intrusions must be approved by the Department of Infrastructure, Transport, Regional Development, Communications, and the Arts.
3. Temporary obstacle intrusions must provide a completed assessment form at least **72 business hours\*** for short-term intrusions and at least **8 weeks** for long-term intrusions prior to the proposed activity, by emailing to [aac@archerfieldairport.com.au](mailto:aac@archerfieldairport.com.au)
4. When completed, and approved by AAC, this form serves as your **permit to operate** a crane, EWP or erect any other temporary obstacle in the vicinity of Archerfield Airport and is to be produced on demand.

\* If proposed short-term operations intrude into the airport's protected airspace, consultation with CASA and Airservices is required which may take 6-8 weeks for a decision.

PROPONENT DETAILS			
<i>(Organisation proposing to conduct the activity)</i>			
<b>COMPANY NAME</b>			
<b>CONTACT PERSON</b>		<b>CONTACT NO.</b>	
<b>CONTACT EMAIL ADDRESS</b>			
<b>ADDRESS OF WORKSITE</b>			
DESCRIPTION OF CONTROLLED ACTIVITY			
<b>PROPOSED ACTIVITY TYPE</b> <i>(building construction, crane operations, concrete pump etc.)</i>			
<b>PURPOSE OF ACTIVITY</b>			
<b>ACTIVITY COORDINATES (WGS 84 format)</b> <i>Please provide location of activity or site map if coordinates not available</i>	<b>LATITUDE</b>		<b>LONGITUDE</b>

<b>MAX. PROPOSED OPERATING HEIGHT</b> <i>(above ground level)</i>		<b>METRES ABOVE GROUND LEVEL</b>			
<b>DATES OF OPERATION</b>		<b>WEEKDAYS OF OPERATION</b>		<b>HOURS OF OPERATION</b>	

OFFICIAL USE ONLY						
<b>OLS HEIGHT</b>						<b>M AHD</b>
<b>RL (GROUND ELEVATION)</b>						<b>M AHD</b>
<b>OBSTACLE HEIGHT (RL + Max Operating Height)</b>				<b>M AHD</b>	<b>FT AMSL</b>	
<b>DOES ACTIVITY PENETRATE OLS (OLS height - OBSTACLE height)</b>	YES, ABOVE BY			<b>M</b>	NO, UNDER BY	<b>M</b>
				<b>FT</b>		
Outer Horizontal Surface	Conical surface			Inner Horizontal Surface		
Transitional surface	Take-off surface			Approach surface		
<b>DEPARTMENTS TO BE NOTIFIED</b>	<b>CASA</b>		<b>ASA</b>		<b>DITRDCA</b>	<b>DOD</b>
<b>NOTAM TEXT</b>						

APPROVAL			
<b>AAC ASSESSMENT NO.</b>			
<b>APPLICATION IS</b>	<b>APPROVED</b>		<b>NOT APPROVED</b>
<b>ASSESSING OFFICER</b>			<b>DATE</b>
<b>COMMENTS:</b>			

**Conditions**

<p>The following conditions apply to this approval: (delete any not applicable)</p> <ol style="list-style-type: none"> <li>The equipment, crane, etc must not operate at night or in low visibility conditions unless a specific approval is issued.</li> <li>The Crane/EWP operator must be contactable by the airport at all times during the operation.</li> <li>The Crane/EWP operator must operate only within the times approved in this application.</li> <li>_____</li> <li>_____</li> <li>_____</li> <li>_____</li> </ol>
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