

MEETING MINUTES

Community Aviation Consultation Group (CACG)

Meeting Date: Wednesday 27th August 2025.

Location: Grenier Meeting Room, Building 9, Grenier Drive, Archerfield Airport
& Microsoft Teams Meeting

Time: 15:30 to 17:00.

Attendees:	AAC: Nik Radev Rhys Moore Tracey Wood	Airservices Australia: Marion Lawie	Oxley Neighbourhood Watch Lynne Ball
	Planned FX: David Gold	Representative of Ryan Electorate Caroline Hawxwell	BASAIR Chris Lea
	Residents Olivier Cheneval Ross Hanson Tim Roskins		
	Aviation Insurance Australia: Ian Tait		

Apologies:	CACG Chair Jan Taylor	AAC: Rod Parry Maree Washbourne	Airservices Australia Bryden Elssmann
	Residents R Tompkins Nicky Duggan	Samford Area Aircraft Action Group Tess Bignall	

Note on Recordkeeping (27/08/2025):

Due to a technical issue during the meeting held on 27 August 2025, the automated transcription and minute-taking platform failed partway through the session, and a full verbatim record was not captured. The following minutes have been reconstructed using the meeting agenda, presentations delivered, and contemporaneous handwritten notes. They reflect, to the best of our ability, the discussions and outcomes agreed upon at the meeting.

AGENDA ITEMS

Item No.	Topic	
1	Governance.	
1.1	Welcome / Introductions / Apologies - General welcome provided by Archerfield Airport Corporation (AAC). - The meeting noted the unplanned and emergency absence of the CACG Chair. - Noted the scheduled absence of Mr Rod Parry, Executive GM Aviation. - Meeting Chaired by Nikolay Radev AAC - Members were thanked for attending and continuing to engage in open and constructive dialogue on community and operational matters.	
1.2	Adoption of previous CACG meeting minutes Olivier Cheneval requested edits to the minutes from 26/02/2025.	
2	Matters arising from minutes.	
2.1	- Amendment requested by O. Cheneval to be completed by AAC Secretariat. - All other actions noted as completed or ongoing as relevant.	
3	Archerfield Airport Corporation Update.	
3.1	- AAC provided a comprehensive update covering operational activity, infrastructure projects, emerging technology initiatives, and community engagement undertaken since the previous meeting. Emerging Technology: - AAC continues to progress discussions and feasibility studies with several emerging aviation technology companies. - Six (6) formal agreements are now in place with organisations exploring electric vertical take-off and landing (eVTOL) operations and supporting infrastructure within the Archerfield precinct. - Engagement continues with CASA, Airservices Australia, and key industry partners to ensure safe integration of advanced air mobility (AAM) concepts alongside traditional general aviation operations. - AAC reaffirmed its commitment to future-proofing airport design and planning frameworks to accommodate evolving aircraft types and vertiport layouts. Community Engagement: Brisbane Open House 2025: - Archerfield Airport participated in the BOH featuring airside bus tours and static Warbird displays in addition to opening the terminal building for visitors. - Attendance exceeded 300 visitors, representing a successful community outreach and positive public engagement outcome. - Feedback from attendees was strongly favourable, highlighting public interest in airport operations and heritage. Algester Queensland Day Award Ceremony: - The event was held at the terminal, recognising individuals and institutions who have made notable contributions to the State's history and development. - AAC expressed pride in supporting civic and community recognition programs that celebrate local contribution and engagement. Future Engagements: - Members suggested future inclusion of flight training schools at CACG meetings to promote understanding and transparency between operators and the community. Airport Development Projects: Hangar 101 Construction: - Structural works remain on track. The facility will enhance aircraft accommodation capacity for maintenance and corporate aviation operations. Transition Estate (Boundary Precinct): - Development of the Transition Estate continues to progress steadily. - Four (4) projects have been completed, with six (6) tenants now operational.	AAC



	○ Further design and civil works are being scoped to optimise site connectivity and drainage within the precinct. • Beaufighter Avenue Extension Project: ○ Construction commenced Q3 2024 and remains on schedule for completion in July 2025. ○ The project will extend Beaufighter Avenue and deliver new hardstand and apron sites, significantly improving airside and landside access and enabling new aviation tenants to establish operations. • Site 680 Container Storage Facility: ○ Work commenced in Q3 2025 on a 26,000 m² development providing hardstand storage, office, workshop, and wash facilities. ○ The project supports growth in aviation logistics, ground handling, and storage capability within the Beaufighter Precinct. • Master Plan and AES: • The Archerfield Airport 2023–2043 Master Plan and Airport Environment Strategy (AES) have been formally approved by The Hon. Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government. • The approved Master Plan outlines the strategic vision for airfield and precinct development over the next 20 years, supporting continued aviation growth while balancing environmental and community considerations. • The Master Plan and AES are publicly available on the AAC website: https://archerfieldairport.com.au/property-development/#masterplan. • General Discussion: • No significant operational issues were raised. • Members acknowledged the continued progress of AAC development projects and community engagement efforts. • The full presentation is available here:  AACACG_2025_Mee ting_(2)_27-08-2025.	
4	Air Services Australia Update.	
4.1	• Airservices Australia Update Presented by: <i>Marion Lawie, Airservices Australia.</i> • The full presentation is available here:  Airservices YBAF CACG 27 Aug 2025.p • Following the presentation, attendees had several questions. Below are the subsequent update and responses to those questions: Drones • The Civil Aviation Safety Authority (CASA) is the regulator for drones in Australia, learn more here https://www.casa.gov.au/drones • Airservices is developing systems to manage drones and uncrewed aircraft the same way we do other aircraft, learn more here https://www.airservicesaustralia.com/about-us/innovation-and-technology/drones-and-uncrewed-aircraft-systems-traffic-management/ • If this is of interest, I can present some information next meeting on the work we are doing, particularly the Flight Information Management System (FIMS) which we are developing to facilitate the integration of uncrewed services into our airspace. Aircraft that aren't visible on WebTrak	Marion Lawie



	- WebTrak displays aircraft movements based on Automatic Dependent Surveillance–Broadcast (ADS-B) transponders on the aircraft – if the plane doesn’t have a transponder, it won’t show up on WebTrak - Aircraft operating under Instrument Flight Rules (IFR) are required to have transponders, but it’s not mandated for all Visual Flight Rules (VFR) operators (there are varying rules for VFR such as altitude and class of airspace) – this explains why some of the planes you see and hear over your suburb don’t show up on WebTrak - Plus, WebTrak data for smaller airports such as Jandakot, Parafield, Moorabbin, Bankstown and Archerfield is not checked and amended by the platform provider (unlike for major airports such as Brisbane) and is subject to inaccuracies. Noise monitors - I have been unable to find any records or reports of previous noise monitoring undertaken by Airservices for Archerfield traffic but I am still digging - I continue to not have a date for when we will be able to install short term noise monitors for Archerfield traffic Introducing procedural Standard Instrument Departures (SIDs) for Archerfield - We have completed our assessment of the initial options proposed in Phase 4 of the Noise Action Plan for Brisbane and expect to release the report with the next quarterly update (if members have not yet subscribed to updates, they can do that https://engage.airservicesaustralia.com/nap4b by entering an email address under the ‘megaphone’ icon – if using a mobile device, they will need to scroll all the way to the bottom) - The fact sheet from Phase 4 is still available on Engage Airservices – this link will download the PDF (1.58MB) from the website https://engage.airservicesaustralia.com/84321/widgets/401129/documents/287491 Tower hours - I checked with appropriate personnel at Airservices regarding safety concerns with the tower not being open all hours. As community members are probably aware, pilots self-manage when the tower is closed, communicating amongst themselves by radio. I am advised that CASA review the ‘risk picture’ in this kind of context; for example, at Sunshine Coast Airport, where the outcome was that the tower hours were extended.
5	Department of Infrastructure, Transport, Regional Development, Communications, Sport & The Arts (The Department)
5.1	The Department will not be attending the meeting – no update. - The Department did not attend this meeting. - Members agreed that Departments attendance would be beneficial to support clarity on Commonwealth policy and regulatory matters. Action Item 1 – AAC to request the Department to attend the next scheduled CACG Meeting.
6	Other Business
6.1	Noise Monitoring: Several community members have requested the placement of physical noise monitoring devices around Archerfield, especially Oxley. Suggestion that a request could come from the CACG Chair to ASA for the placement of permanent noise monitors.



	Action Item 2 – CACG chair to write to ASA and request the installation of noise monitors in Oxley. Resident and Community Requests: • Request for flight school engagement at future CACG meetings to discuss training circuit patterns, early-morning activity. • Suggestion that early flight training noise concerns also be tabled at the Archerfield Safety Committee for cross-consideration. • Request to redistribute the Fly Neighbourly Policy (FNP) – noted it remains publicly available: https://archerfieldairport.com.au/Downloads/Policies/Archerfield_Airport_Fly_Neighbourly.pdf. • Comment that extending the tower operating hours would improve flight safety concerns. Action Item 3 – AAC to work with ASA to investigate the feasibility of extending tower hours at YBAF. Flight Approach Path Discussion • A resident raised concerns regarding the perceived irregularity in aircraft approach paths. • A CACG member (experienced pilot and business operator at YBAF) provided a detailed explanation of VFR approach procedures, noting multiple approach options depending on wind, visibility, and circuit conditions. Throughout the meeting presentations, there were several interjections from various CACG attendees at different points, raising themes of a similar nature to past meetings.
7	Date of Next Meeting
7.1	The next Archerfield Airport CACG Meeting is scheduled for November 2025 (date to be confirmed).

